

ASBA EXHIBITIONS POLICIES

May 2017

Artist Eligibility for Exhibitions: Artists must be current members of ASBA.

Artwork Eligibility: Artwork must not have been shown in another ASBA international exhibition. Artwork may have been shown in a local, regional or invitational ASBA exhibition, or a non-ASBA exhibition.

Eligible Artworks: Original botanical artworks in the following media: watercolor, pencil, pen & ink, colored pencil, mixed media, oil, acrylic, gouache, egg tempera, original prints (i.e. aquatints, etchings, etc.). We do not accept three-dimensional artwork including botanical sculptures, reproductions, photography, or digitally generated artwork.

Originality: The works submitted must be the sole creation of the exhibiting artist. All media must be hand-applied by the artist.

Jurors: The term of a juror for any one exhibition is limited to 3 years. Jurors can serve again after an absence of 5 years. In order to ensure that jurors' decisions engender respect, an international exhibition's artist juror must have had work juried into three ASBA international exhibitions.

Entry Media: It is strongly suggested that artwork be photographed or scanned by professionals. All files must be submitted digitally: 300 dpi, image 8" high (2880 pixels), jpeg or tiff. Images may be submitted on CD/DVD labeled with artist's name and artwork title(s). No paper labels. Individual files on disk labeled with artist's last name and artwork title. CD/DVD will not be returned to artist. Images may also be emailed after entering on line, with the same information requirements for individual file labeling. Submitted digital file must represent the original artwork accurately.

Excessive Digital Pre-press Fee: If accepted for an exhibition and an excessive amount of digital rework is required for publication of an artist's image, that artist will be liable for a fee of \$75 to defray added administrative costs.

Image Usage: Images of submitted artwork may be used for publicity in print or digital formats, and for education and interpretation without further permission being sought.

Acceptance limitations: A maximum of 2 pieces per artist in any one show, at the jurors' discretion.

Withdrawal of Artwork: If an artist chooses to withdraw an artwork from an exhibition once it has been accepted, that artist may not submit to any ASBA exhibition for two years.

Right of Removal: ASBA retains the right to remove an artwork once received for an exhibition if that artwork is improperly presented or if the quality differs greatly from that seen on the submission document.

Presentation: Artwork framing must be of professional quality. Artworks that are matted must be matted in white or off-white mats only. No color, tonal, black or gray liner mats or gold fillets are allowed. Plexiglas only. Wired for hanging. Frame criteria change according to venue. Always check

the particular exhibition's criteria for framing. In general, ASBA requires L-profile, light to medium brown wood or gold wood frames. No metal frames, no carving, no distressing, no decoration. Traveling exhibitions require specific frames for uniformity.

Out-of-Spec Framing: If an artwork arrives in out-of-spec framing, and the artist wishes to be included in the show, the artist will incur a \$100 fine in addition to the cost of reframing using a framer of the ASBA's choice.

Submission fee: The fee to submit up to three entries is \$35 for the first entry, and \$10 for each additional entry, up to a total of 3 entries.

Shipping: Artwork must be shipped in sturdy reusable cartons. Artwork should be wrapped in bubble wrap or foam sheeting. No Styrofoam peanuts are allowed. If an artist uses a pack-and-ship company, please notify them that no Styrofoam peanuts can be used. Please refer to article on shipping in *The Botanical Artist*, September 2006 issue.

Exhibitions Listings in Journal: Placement and prioritization of Exhibition Announcements and Calls for Entries in the Journal.

1. ASBA International
2. ASBA National and Regional
3. Member Institutions
4. Exhibitions that include multiple ASBA members' works
5. Exhibitions of individual ASBA members.

Exhibition announcements and calls for entries will be placed in the above order in the Journal, with full calls for entries and exhibition announcements always included for ASBA International and Chapter exhibitions, with a more prominent headline typestyle. Category 3 will be included where possible, and non-ASBA exhibitions (Categories 4 and 5) would be placed exclusively on-line if space is not available in the Journal.

Donor Acknowledgements: Please see separate policy document.

Catalogs: Generally, if an on-site ASBA committee for an international ASBA exhibition can raise a portion of catalog costs the ASBA will match it, with catalog sales covering some of the costs. ASBA members are not permitted to list their websites/email addresses in catalogs.

Catalog Dedications: For deceased ASBA board members or individuals directly involved with that exhibition (jurors, financial supporters).

Memorial Awards/Medals: To allow the family and friends of a deceased ASBA member to donate money to fund a memorial award or medal to honor that ASBA member. We have some guidelines.

Artwork Titles: Artists are allowed to title their artworks something other than the depicted subject's common name.